

## Notice of Meeting

# Council Overview & Scrutiny Committee



**Date & time**  
**Thursday, 23 April**  
**2015**  
**at 10.30 am**

**Place**  
Council Chamber,  
County Hall, Kingston  
upon Thames, Surrey  
KT1 2DN

**Contact**  
Helen Rankin or Rianna  
Hanford  
Room 122, County Hall  
Tel 020 8541 9019 or 020  
8213 2662

**Chief Executive**  
David McNulty

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**This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Helen Rankin or Rianna Hanford on 020 8541 9019 or 020 8213 2662.**

### Members

Mr Nick Skellett CBE (Chairman), Mr Eber A Kington (Vice-Chairman), Mr Mark Brett-Warburton, Mr Bill Chapman, Mr Stephen Cooksey, Mr Bob Gardner, Dr Zully Grant-Duff, Mr David Harmer, Mr David Ivison, Mrs Denise Saliagopoulos, Mr Chris Townsend, Mr Richard Walsh, Mrs Hazel Watson and Mr Keith Witham

### Ex Officio Members:

Mr David Munro (Chairman of the County Council) and Mrs Sally Ann B Marks (Vice Chairman of the County Council)

### TERMS OF REFERENCE

The Committee is responsible for the following areas:

Performance, finance and risk monitoring for all Council services	HR and Organisational Development
Budget strategy/Financial Management	IMT
Improvement Programme, Productivity and Efficiency	Procurement
Equalities and Diversity	Other support functions
Corporate Performance Management	Risk Management
Corporate and Community Planning	Europe
Property	Communications



## **PART 1** **IN PUBLIC**

### **1 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS**

### **2 MINUTES OF THE PREVIOUS MEETING: 4 MARCH 2015**

(Pages 1  
- 8)

To agree the minutes as a true record of the meeting.

### **3 DECLARATIONS OF INTEREST**

To receive any declarations of disclosable pecuniary interests from Members in respect of any item to be considered at the meeting.

#### **Notes:**

- In line with the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, declarations may relate to the interest of the member, or the member's spouse or civil partner, or a person with whom the member is living as husband or wife, or a person with whom the member is living as if they were civil partners and the member is aware they have the interest.
- Members need only disclose interests not currently listed on the Register of Disclosable Pecuniary Interests.
- Members must notify the Monitoring Officer of any interests disclosed at the meeting so they may be added to the Register.
- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest.

### **4 QUESTIONS AND PETITIONS**

To receive any questions or petitions.

#### **Notes:**

1. The deadline for Member's questions is 12.00pm four working days before the meeting (*Friday 17 April 2015*).
2. The deadline for public questions is seven days before the meeting (*Thursday 16 April 2015*).
3. The deadline for petitions was 14 days before the meeting, and no petitions have been received.

### **5 RESPONSES FROM THE CABINET TO ISSUES REFERRED BY THE SELECT COMMITTEE**

(Pages 9  
- 16)

At the meetings on 29 January 2015 and 4 March 2015, COSC made a series of recommendations to the Cabinet.

The responses are attached to this cover report.

### **6 RECOMMENDATION TRACKER AND FORWARD WORK PROGRAMME**

(Pages  
17 - 36)

The Committee is asked to monitor progress on the implementation of recommendations from previous meetings, and to review its Forward Work Programme.

- 7 SHAREHOLDER BOARD** (Pages 37 - 126)
- Purpose of the report:** Scrutiny of the Shareholder Board
- To provide an update to Members on the role of the Shareholder Board and its decision-making in relation to companies in which the council has a shareholding.
- 8 SUPERFAST SURREY BROADBAND PROGRAMME UPDATE** (Pages 127 - 134)
- Purpose of the report:** Scrutiny of Performance
- The purpose of this report is to provide the committee with an update on the rollout, remaining issues and next steps relating to the Superfast Surrey Broadband Programme.
- 9 INTERNAL AUDIT - APPRENTICESHIP SCHEME MANAGEMENT ACTION PLAN** (Pages 135 - 144)
- Purpose of the report:** Scrutiny of Services
- To review the summary of audit findings and Management Action Plan produced as a result of an internal audit review of the Apprenticeship Scheme
- 10 FUTURE GOVERNANCE OF BASINGSTOKE CANAL TASK GROUP** (Pages 145 - 150)
- Purpose of report:**
- The Environment & Transport Select Committee has identified the future governance of the Basingstoke Canal as a topic for a task and finish group. This scoping document is presented to the Council Overview & Scrutiny Committee to review.
- 11 BUDGET MONITORING REPORT** (Pages 151 - 154)
- Purpose of the report:** To agree recommendations made by the Performance & Finance Sub Group
- 12 DATE OF NEXT MEETING**
- The next meeting of the Committee will be held at 10.30am on Wednesday 3 June 2015.

**MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE**

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*Thank you for your co-operation*